

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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May 25, 2011

Dear County Auditors:

I am pleased to announce that the Department has launched the Certificate of Net Assessed Value ("CNAV") in the Indiana Gateway for Government Units ("Gateway website"). As you know, the Department will be collecting a number of different forms electronically through the Gateway website, beginning with 2012 budget forms. This launch represents the first step in this transition, with budget forms and debt reporting launching later in the year. With this electronic data, we will place taxpayer-friendly reports and interactive research tools online. The Gateway project is modernizing the way we collect and publish local government information. It represents a dramatic increase in transparency and accessibility of government information for Hoosiers.

The CNAV, due August 1, sets forth the tax base for each unit of local government for the ensuing year. This information is vital for the publication, adoption, and Department certification of property tax rates and levies. Beginning this year, County Auditors are to submit this information through the Gateway website. Once submitted, the assessed values will be reported online for any unit of government or taxpayer to view. Submission of the CNAV through the Gateway will arm units of government and taxpayers with an important tool for the budget process.

In past years, the Department required a separate CNAV for each unit of government. By utilizing the technology within Gateway, the Department has been able to significantly streamline this process and reduce the amount of reporting necessary. In Gateway, the Auditor needs to input data only at the taxing district level (formerly the first page of the certification), and then certify through Gateway the proper taxing unit-taxing district relationships.

The Department has developed a User Guide specific to the CNAV that may be found at http://www.in.gov/dlgf/files/CNAV_Guide.pdf. The Department will give a live demonstration of the CNAV at the County Auditors' Conference on May 25. The Department will also have a demo booth throughout the day on May 25 and 26 where Auditors may practice on the Gateway independently.

I would like to thank each of you for your support and partnership throughout this exciting transition. Many of you are leading training sessions, offering up your computers for other units, and serving as on-call resources for other units. Your partnership will help make the Gateway successful for all units and make Indiana a national leader in local government transparency.

Sincerely,

Brian Bailey
Commissioner
Department of Local Government Finance